



Vendor Application

Beavercreek Christian Church
3009 Shakertown Rd. Beavercreek, OH 45434
beavercreekchristian.org 937.429.0541

SATURDAY, DECEMBER 1, 2018

10:00 AM — 4:00 PM

CONTACT PERSON _____ PHONE _____

BUSINESS NAME (if different) _____

MAILING ADDRESS _____

FACEBOOK/WEBSITE/ETSY _____

EMAIL ADDRESS _____

BOOTH SPACE NEEDED:

QUANTITY: _____ 8 X 4 ft. SPACE—\$20 per booth space and a \$10 item donation for raffle
(Raffle item to be turned in to the Church office the week of the event)

_____ Table(s) needed (\$5 fee per table)

_____ TOTAL AMOUNT ENCLOSED

MAKE CHECKS PAYABLE TO BEAVERCREEK CHRISTIAN CHURCH. Holiday Bazaar in the memo line.

DESCRIBE ITEMS TO BE SOLD:

OTHER COMMENTS OR NEEDS (electrical outlets, location preference, etc.):

HOLIDAY BAZAAR POLICIES & PROCEDURES

CODE OF CONDUCT

To ensure we promote the Bazaar as a whole to the Beaver creek and surrounding area, all vendors of the Holiday Bazaar will behave towards customers, other vendors, staff and volunteers, in a professional manner which fosters a sense of community and a spirit of cooperative involvement.

VENDOR SPACE & DISPLAYS

Each vendor booth is defined as 8' x 4', this is enough space for an 8-ft table or display. Aside from rented tables, each vendor is responsible for bringing, providing, and removing all equipment and supplies required for business at the Bazaar. Please request access to an electrical outlet, if needed, space is limited. Canopies are not permitted. There will be a limited amount of chairs provided to the vendors, on a first come first serve basis.

SET UP, TEAR DOWN, & CLEAN UP

Vendors are permitted to begin setup 8:00 am the morning of the event. Each vendor is responsible for cleaning and tearing down his/her space at the close of the Bazaar. All items, merchandise, and trash must be removed by the vendor. Booth space must be left in the same condition as when the vendor arrived.

PERMITTED BAZAAR ITEMS

The Holiday Bazaar and Bazaar Coordinator reserve the right to limit products and numbers of vendors for the benefit of the Bazaar. Vendor applications must include a complete list of products to be sold. Only those approved products listed on the application will be permitted to be sold.

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I have read and understand the Holiday Bazaar policies and procedures.

Name: _____ **Business Name:** _____

Signature: _____ **Date:** _____

Please sign and return with your completed application in the mail to Beaver creek Christian Church (3009 Shakertown Rd. Beaver creek, OH 45434) Any questions please contact Marisa Johnson at 937-286-5612.